



Stowey Bears Pre-School
Mill Close
Nether Stowey,
Bridgwater,
Somerset,
TA5 1NX
01278 734636

Early Years Educator Job Description

Company description

We are a committee run pre-school in the village of Nether Stowey for children ages 2-5 years. We are a small friendly team committed to providing a nurturing environment that enables all children to achieve their full potential, throughout their formative years.

Job description

As an Early Years Educator you will work as part of the pre-school team under the direction of the Manager to provide safe, high quality education and care for young children.

Whilst the number of guaranteed contractual hours are limited we anticipate there will be future opportunities to increase these for the right candidate.

Main Duties:

- To assist with the delivery of the EYFS curriculum
- To observe, keep records and monitor children's progress
- To advise the Manager of any concerns e.g. over children, parents or the safety of equipment, preserving confidentiality as necessary
- To teach children, offering an appropriate level of support and stimulation
- To ensure that children are kept safe and that you understand when to follow child safeguarding procedures
- To support meal times within the setting, helping to clean and tidy away at the end of sessions and set up for the next day
- To attend in-service training courses and staff / supervision meetings as required
- To keep completely confidential any information regarding the children, their families or other staff which is acquired as part of the job
- To be aware of and adhere to all the settings operational policies and procedures
- To ensure adequate records are kept and updated regularly
- To be an ambassador for the preschool

NB: This post is exempt from the Rehabilitation of Offenders Act 1974. Applicants must be prepared to disclose any convictions they may have and any orders, which have been made against them.

Person specification

Essential criteria

- Willingness to learn
- CACHE Level III Certificate in Pre-School Practice, NVQ level III or equivalent (Level II candidates with extensive experience may also be considered)
- Previous experience of working with young children
- Sound knowledge of child development for children from 2 - 5 years
- Knowledge of the Early Years Foundation Stage (EYFS)
- Knowledge of Child Protection procedures
- Good communication and literacy skills
- Commitment to equal opportunities
- Commitment to young children and families
- Friendly, flexible approach
- Team worker

Desirable criteria

- Level 2 Food Safety training
- Paediatric first aid
- STC training
- Safeguarding and Child Protection
- Willingness to undertake further training

An enhanced Disclosing and Barring Service check (DBS) is required for this role. Applicants must be prepared to disclose any convictions they may have and any orders which have been made against them. Successful applicants must also register with the update service on completion of receiving suitable DBS clearance.

Part-time hours: 10-16 contractual hours per week with scope for additional hours when needed

Salary: £10.73 per hour if Level III and £10.42 per hour is Level II